

# Duties of a Director

---

**You are a VIP to the OGA & PNGA! You represent both your club and the Oregon Golf Association.** Please familiarize yourself with all OGA & PNGA programs. We encourage you to promote and attend OGA & PNGA activities and review OGA & PNGA publications and our website at [www.oga.org](http://www.oga.org).

- **Communicate** the vision, purpose, services and programs to your club's leadership and members.
- **Promote** activities at your club. Don't forget to implement FREE services such as the Join Online program, **eClubhouse** and **ExploreOregonGolf.com**.
- **Publicize, promote and attend** the following activities in your area:  
Championships, junior golf events, rules seminars, handicap seminars, course rating activities, and OGA Tour events
- **Post and distribute** materials: tournament information forms, tournament calendar, OGA Tour Schedule, Junior Golf Schedule, Rules Education flyers, and other posters.
- **Encourage** your membership to participate in Championships, OGA Tour events, or volunteer.
- **Register** a team in the Men's and Women's Team Championships to have your club represented!
- **Verbalize** concerns or questions your club might have with the OGA or PNGA Staff.
- **Assist** with golf course participation in programs and events at your club or in your region.
- **Educate** your membership about the programs that the OGA & PNGA supports, such as Evans Scholars, Turf grass research, OGA Junior Golf, The First Tee, and more!
- **Ensure** your club's compliance with the rules of the USGA Handicap System and the Handicap Certification and Licensing Program.
- **Support** your Handicap Chair, Committee, and the PNGA!
- **Attend** educational opportunities including Regional Directors' and Annual meetings.
- **Inform** your membership of all important issues from these meetings such as by-law revisions, election of officers, and member fees.
- **Advocate** for your club and be the conduit between your club and the OGA & PNGA. Let your club's voice be heard!